

SIoux RAPIDS MEMORIAL LIBRARY

AGENDA: LIBRARY BOARD MEETING

Tuesday, July 9, 2024 at 6 p.m.

At the Sioux Rapids Memorial Library

CALL MEETING TO ORDER

APPROVE AGENDA

- A. Approve minutes from previous meeting
- B. Approve monthly bills/financial report

DISCUSSION AND ACTION ITEMS

- C. Board CE report
- D. Board Member Term Expiration
- E. Fine Forgiveness/Fresh Start
- F. Home Delivery Project
- G. Director's Report
 - Cataloging update
 - Flood effects
 - Grants & Donations
 - Events & programming
 - Bethany's CE

ADJOURNMENT

MINUTES JULY 9, 2024

ROLL CALL:

Dorothy Machholz		present
Jamie Dorenkamp		present
Suzie Haight		present
Denise Pierce		present
Eric Waldstein		Joined at 6:35
Lacy Garberding	City Council Liaison (non-voting)	
Jim Wise	Mayor (non-voting)	
Bethany Peat	Library Director (non-voting)	present

MEETING CALLED TO ORDER AT 6:02 PM

MINUTES APPROVED unanimously.

BILLS unanimously approved. (See attached)

DISCUSSION AND ACTION ITEMS

BOARD CE REPORT

- No Board CE to report.

BOARD MEMBER TERM EXPIRATION

- Jamie's term expired at end of FY 2024 (June)
- Jamie has agreed to extend his term to 2030
- Board unanimously recommends to mayor for reelection

FINE FORGIVENESS / FRESH START

- Many libraries offer 1 or 2 days a year when anyone can have overdue fines wiped out, lost book replacement fees forgiven, etc.
- Board unanimously approves a "fresh start day" where all fines owed will be forgiven.

HOME DELIVERY PROJECT

- Tabled until next month because of flood.

DIRECTOR'S REPORT given by Bethany, see attached.

ADJOURNMENT at: 7:40 pm

DIRECTOR'S REPORT – JULY 9, 2024

CATALOGING UPDATE (numbers as of 7-1-2024)

- **Total Completed: 7190**
- **Fiscal 2024: 1745**
- **June 2024: 76**
- Note: the June number is June 11, 2024 -July 1, 2024. June 24-28 the library was closed due to the flood and no cataloging was done.
- People looking at reports have pointed out that fiscal year should be counted July 1 to July 1, so the previous month's report of number per fiscal year (which counted June-June) has been updated to get a July-July number (above). Going forward, cataloging numbers will be taken from the 1st of the month, regardless of the date of the board meeting.

Flood Impacts on Library

- Computer backups done.
- Library was closed for a week after speaking with mayor due to safety concerns of kids walking too close to flooded areas to get to the library.
- Library itself shows no signs of flooding.
- Storywalk project further behind because Bethany left town due to concerns of personal residence flooding.
- All further read-ins at the pool cancelled for the summer; some events rescheduled. Online calendar updated.
- Holly doing flood recovery work with city hall every day & not available to help Bethany at the library; schedule adjusted for Wednesday afternoons and Friday mornings and posted on door and facebook. Community response to this positive.

Grants & Donations

- Altoona PL sending donation of books for distribution to families who lost home libraries in the flood.
- Bank brought by some BV county books (we already have good copies) that we've distributed to Linn Grove and Rembrandt so that they also have copies now.
- Board supports donating our book sale pile to other libraries

Projects:

- Storywalk:
 - behind schedule;
 - volunteer came in to help assemble signs and had trouble with supplies.
 - Supplies replaced but volunteer has not been available to make signs because of flood.
- Reports due to state by July 30 for Direct Aid, ILL, and Open Access. WhoFi reports need to be finished by July 16. These reports will take a lot of Bethany's time this month.

EVENTS

UPCOMING EVENTS

- SRP—see online calendar (www.siouxrapids.lib.ia.us/events) for most up-to-date info.
- All further read-ins at the pool cancelled for the summer because pool is closed.
- Starlab planetarium dome event cancelled because AEA is not allowed to loan it to us now due to new legislation.
- Kirchner-French Library in Peterson to jump in on Zoom call w/ NASA July 17 and Costa Rica Video Tour July 26.
- Volunteers still wanted for July 31- Library Olympics at 10am

FOR SCHOOL YEAR 2024-2025:

The following clubs/recurring events will be **CANCELLED** due to chronic low or lack of attendance:

- Book Club
- Adult Calm & Color
- Puzzle club (Puzzles still available for individual use, puzzle table to be retained for passive use in library. Only kids' puzzle club meeting on Tuesdays to be cancelled.)
- Lego club (Legos will periodically be out among other toys for use. Only kids' puzzle club meeting on Tuesdays to be cancelled.)

The following clubs/events will likely **CHANGE SCHEDULE**:

- Trivia Night may move to Saturday afternoon. Often have only 2-3 people come. Several people have expressed interest, but don't want to come at night/after dark.
- Craft club may move to Tuesday afternoon (currently Monday—had feedback this school year that it conflicted with dance classes and a lot of sports events.)
- Game club (attendance this spring and June was 0-3 people most weeks with a couple outliers with 15-20 people.) Games will still be available for patron use, but scheduled weekly game club may go away or go to monthly schedule. May try Saturday time.

The following clubs/events will **RESUME OR CONTINUE ON CURRENT SCHEDULE**:

- Storytime at the daycare: will continue to be Friday mornings at 9. Library to open at 9:45 on Fridays until Holly can resume coverage.
- Storytime at the library: attendance picked up after moving it to Saturday. We'll return to Saturday mornings at 10 schedule after Labor Day.
- Make and Take club—1st Thursday of the month at 6pm at least through October. May try Saturday sessions if attendance continues to be low. People who come now generally work during the day but several others have expressed interest, but don't want to come at night.

BETHANY'S CE REPORT

- No CE courses completed in June.

Sioux Rapids Memorial Library
JULY 2024 Claims Report

Bills Paid After June's Meeting

Century Link - June	\$92.36
Menards (Chalk - \$8.97, Operating Materials \$41.48)	\$50.45
Alliant Energy-June	\$160.86

Total

\$303.67

Bills Needing Approved for Payment

Baker & Taylor	\$7.40
Baker & Taylor	\$145.91
GCF Leasing	\$121.18
Bethany Peat (mileage to Menard's)	\$21.55
Evertex	144.66
Storm Lake Times-Pilot	93

Approved & paid
@ last mtg (June)
→ rec'd Tues.

Total

~~\$296.04~~
\$ 533.70

